

Inaugural Meeting of the Kent and Medway Sports Board – 13 February 2007

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AGENDA	ACTION POINT	RESPONSIBILITY
<p>Presentation by Sport England</p>	<p>Lisa O’Keefe from Sport England gave a presentation to the board and handed out publications. The challenge is to increase participation in sport within the region by 300,000 by 2010. The investment is 21.8M to spend between now and 2009 they would like to see much of this funding earmarked in the next 6-9 months. Their minimum investment would be £30,000 the maximum being £1,000,000. The main age group they are looking at is 16+ but would invest in under 16’s. TM raised the query of the amount of paperwork that Sport England require but is to have a further meeting with Sport England at which this and other issues would be raised. Following queries raised Lisa advised the following details:</p> <p>That Sport England is prepared to invest in interventions which will keep youngsters in sport. They will provide funding for areas with no Community Sports Networks (CSNs). They will measure the 300,000 people involved with an Active People Survey being done every three years. They are looking in to doing a snapshot survey every 12-18 months. Funding for the repeat of the Active People Survey has yet to be determined. MB to email Lisa with queries over Disability Sport as 3 main groups have been lumped into one making the Survey distorted.</p>	<p>MB</p>
<p>Welcome & Introductions</p>	<p>TM welcomed the group, each member introduced themselves giving details of their roles.</p>	
<p>Confirmation of Terms of Reference</p>	<p>Already circulated. The board members endorsed the Terms of Reference.</p>	

<p>The Role of Board Members</p>	<p>Promote Kent & Medway Sports Board, needs to be known about on a wider scale. As well as meetings Board members may need to represent the Board at occasional events.</p> <p>Debate over how funding works & paperwork involved, worries over liabilities but CH/KD indicated that as KCC was the recipient of funding the main liabilities lay with KCC.</p> <p>TM will see if it is possible for Kent to have a ring-fenced allocation of Lottery Fund.</p> <p>Board members will also need to report back into and through the networks that they are representing</p> <p>CSN's – these are essentially local boards bringing together group of partners to prioritise and plan for sport in the local area.</p>	<p>All Board members</p>
<p>Regional Sports Board Core Funded Work</p>	<p>a) Papers Circulated in Advance – Copy of current staffing structure available from the Unit. Main priority was to build on success of the Sports Development Unit rather than create a separate structure.</p> <p>b) Quarterly Report also circulated following submission in January. The next report would be submitted early April. Therefore showed good progress against all targets set.</p> <p>Child Protection Standard – Submission made</p> <p>Equality Standard – Submission made – evidence shown & passed round.</p> <p>Towards An Excellent Service – Validation on 14 March 2007. Aim to produce assessment of strengths & areas for improvement summary to be done.</p> <p>c) Progress Report – Will be brought to the board each Quarter. Sport England requires these reports to be signed off by the Board. TM happy to sign off the paperwork at the agenda setting meetings. This was agreed by the Board.</p> <p>The Board was happy to endorse and adopt the work that was being undertaken by staff and was grateful for the knowledge and expertise of the officers.</p>	<p>TM/CH/KD</p>
<p>Strategic Framework for Sport in Kent</p>	<p>All Board members to submit a short and concise report against progress on the Strategic Framework before the meetings to CH so all information can be compiled ready for the meetings.</p>	<p>All Board members</p>

	A new strategic framework for staff in Kent would be produced during 2007/08. The Board would have a key role in its foundation and would be asked to endorse it.	
Kent Sports Development Unit Draft Business Plan 2007/08	The Business Plan has been produced to incorporate 2012 work, KCC priorities and County Sports Partnership work. A short summary of the plan and a set of proposed Performance Indicators for 2007/08 was circulated to the Board.	
Future Meeting Dates	23/04/07 – 10.30am at 17 Kings Hill Avenue 11/07/07 – 10.30am at 17 Kings Hill Avenue 08/10/07 – 10.30am at 17 Kings Hill Avenue 09/01/08 – 10.30am at 17 Kings Hill Avenue	
Any other Business	<p>It was agreed that a leaflet describing the function of the Board would be produced.</p> <p>Nigel Wheeler is happy to meet with members of the board for discussions his contact details are as follows:</p> <p><u>Nigelwheeler2005@yahoo.co.uk</u></p> <p>Or</p> <p>Bullen House, East Peckham, Kent, TN12 5LX</p>	CH